

# **Federal City Performing Arts Association**

## **Board of Directors Meeting Minutes**

**Wednesday, July 12, 1995**

**New York Avenue Presbyterian Church, Washington, DC**

**DIRECTORS:**    Present:    Cohen, de Keyser, Dorr, Gerard, Greenwald, Madigan, O'Leary, Peirce, Perkins, Rosen, Wheeler, Weeks, York.

                 Absent:    none.

**STAFF:**            McClelland.

**GUESTS:**          none.

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### ***I. Call to Order***

Meeting called to Order at 7:35 pm by Wheeler.

### ***II. Approval of Minutes***

Brief discussion was held and minor grammatical changes were made on each set of minutes.

Greenwald moved, Gerard seconded, to approve the May 17 minutes as amended.  
Unanimous vote in favor. Minutes approved.

Greenwald moved, Perkins seconded, to approve the June 21 minutes as amended.  
Unanimous vote in favor. Minutes approved.

Perkins moved, Rosen seconded, to approve the June 22 minutes as amended.  
Unanimous vote in favor. Minutes approved.

### ***III. Establishment of Regular Meeting Times***

Dorr moved, Rosen seconded, to schedule regular meetings of the FCPAA Board of Directors on the second Wednesday of each month at 7:30 pm at the New York Avenue Presbyterian Church, Washington, DC (except for the August meeting which will be held Sunday, August 13 at the same location).

Unanimous vote in favor. Motion approved.

### ***IV. Finance Report***

McClelland discussed the preliminary reports for FY95 that show revenues in excess of expenses by \$9,166.31. McClelland discussed how to read the various reports, the significance of each, and answered questions concerning individual items. Revenue code 351, which had collections in excess of estimates by \$4,302, consists mostly of holiday card sales. Overages in expense code 401, which had expenditures in excess of budget by \$6,907, were primarily due to increased costs in printing larger than anticipated programs and contracting program production to a vendor rather than using volunteers.

Perkins moved, Gerard seconded, to accept the Finance Report as presented.  
Unanimous vote in favor. Report accepted.

***V. President's Report***

Wheeler expressed his thanks and gratitude to the previous board for a job well done. Their extra efforts successfully brought FY95 to a balanced close. The board was then updated on the health status of various members and their close families.

***VI. Executive Director Search Status***

Wheeler reported that both grant requests for supporting the new executive director were denied. To date, fifteen applications have been received. Out of the first eleven, five have made the first cut and the committee has started to interview those applicants. Much discussion was held regarding the advertising of our search efforts and potential coordination possibilities with the GALA Leadership Conference in September. The sense of the Board was that the committee proceed with all measured speed and deliberation with the expectation that a recommendation be made to the full Board by October. The committee expects to recommend three candidates to the Board which will then interview those individuals with Halloway and Wheeler. The successful candidate will have a six-month evaluation.

***VII. Board Member Responsibilities & Expectations***

Discussion of this item was tabled.

***VIII. Distribution of Organizational Goals and Objectives***

Discussion of this item was tabled.

***IX. Powers Estate Update***

The Powers' house has sold with a profit approximating \$240,000. Since the proceeds, after attorney fees, will be split three ways, FCPAA should expect between \$50,000 and \$80,000. The Board expressed its thanks to the Finance Committee for its hard work and perseverance in their efforts at achieving the sale of the house. The Board noted the extra efforts required due to the complexity of the multiple beneficiaries.

***X. Committee Chair Announcements***

Wheeler announced the following appointments:

- ▼ Jack Gerard & Gary Regan will co-chair the Advertising Committee
- ▼ Rick Rosendall will chair and Henry Salevsky will vice-chair the Publicity Committee
- ▼ Larry Rosen will chair and Paree Roper will vice-chair the Membership Committee
- ▼ Dick Dorr will chair the Finance Committee
- ▼ Mike Ziskind, and possibly Steve Haber, will coordinate the GALA Travel Committee
- ▼ Jack Gerard will chair the Fund Raising Committee
- ▼ Dave Dolecki and Jim Carey will be the Chorus Librarians
- ▼ Ted Spencer will produce Hot Notes
- ▼ Gary Turner will be Executive Producer
- ▼ John Perkins will co-ordinate corporate donations



**XI. New Business**

- ▼ The Board commended those responsible for the FY96 Season Brochure for an excellent job. We have already received \$3,000 in season subscriptions. Our goal is 400 season subscriptions.
- ▼ The Chorus Care Corps has scheduled two events to help fellow chorines. A cleaning event at Dennis Swick's home and a gardening event at Phil Rogerson's home are planned for July.
- ▼ The board requested that future agendas have time designations for each item to help keep meetings brief.
- ▼ Discussion was held regarding the starting date of the upcoming season in relation to the overall length of the season and the GALA Leadership Conference Labor Day weekend.

**Weeks moved, Gerard seconded, to set September 17, 1995 as the first rehearsal date for GMCW's next season. Unanimous vote in favor. Motion approved.**

- ▼ The Board was informed of a PBS special on Tourette syndrome to be aired in mid-July.
- ▼ Discussion was held regarding the achievements of the previous board.

**Rosen moved, Cohen seconded, to commend parting board members for the great job they did in ensuring GMCW's continuing success. Unanimous vote in favor. Motion approved.**

Rosen volunteered to prepare certificates or letters from the current Board to parting Board members.

- ▼ Madigan is updating the by-laws to reflect changes made at the last Annual Meeting.

**XII. Adjourn**

There being no further business,

**Rosen moved, Perkins seconded, to adjourn the meeting.  
Unanimous in favor. Meeting Adjourned at 9:00 pm.**



Respectfully Submitted,  
Jeffrey R. Peirce, Secretary, FCPAA